**Ref: GJF/2017/06/14**

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# Board Meeting: 15 June 2017

**Subject:** Board Committee annual reports and governance papers

**Recommendation:** For each Governance Committee,Board members are asked to:

* note the Annual Report;
* note the Annual work plan; and
* approve the updated Terms of Reference.

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## 1 Background

On an annual basis the Board’s Committees prepare the following documents:

* an Annual Report for the prior year;
* a work plan for the year ahead; and
* an updated Terms of Reference.

The Audit and Risk Committee approved the above mentioned documents on 6 June 2017 (Appendices 1A-1C).

The Clinical Governance Committee approved their documents on 25 April 2017 (Appendices 2A-2C).

The Person Centred Committee approved their documents on 25 April 2017 (Appendices 3A-3C).

**2 Conclusion/Recommendation**

For each Board Committee,Board members are asked to:

* note the Annual Report;
* note the Annual work plan; and
* approve the updated Terms of Reference.

## Julie Carter

**Director of Finance**

**6 June 2017**

**(Lily Bryson, Assistant Director of Finance – Governance and Financial Accounting)**